



## **Pilot initiative to Support Early Career Researchers to attend conferences**

- 1** The purpose of this funding initiative is to provide support for recently<sup>1</sup> qualified forestry researchers who are employed in UK research institutes. The support will be aimed at staff attending conferences both in the UK and overseas at which they may be actively involved in presentations or building networks of contacts. Those attending will be expected to provide the Trust with a short report on their experience at the event including any networking outcomes achieved. Applications should be submitted on behalf of the attendees **by the employing organisation**.

This is a pilot initiative by the Trust and will be open for applications up to the end of December 2020.

## **2 Eligible events**

The Trust would provide funding for up to three researchers per conference.

Events should be:-

- Held either in the UK or overseas but must include international participants present to consider and discuss particular research topics related to or impacting on, forestry in the UK.
- Structured in such a way as to maximise networking and site visit opportunities.
- Provide participants with an opportunity to present a topic at conference or support a poster session to inform delegates.

Eligible items for support would include:-

- Travel and flight costs to and within the conference.
- Accommodation costs
- Event registration fees
- Cost of meals not already provided for in the registration fees

Support will not be available for:-

- CPD events required by professional bodies and institutes
- Conferences held to convey information about statutory requirements related to forestry
- Internal organisation training events

## **3 Intervention rates/payment**

Support will be available for up to three of your eligible researchers per conference, Assistance from the Trust will not exceed £1,000 per conference or 30% of eligible costs per attendee, whichever is least. If fewer than three attendees are nominated by your organisation then the maximum sum available per attendee will not exceed £300 or 30% of eligible costs, whichever is least. All awards are paid net of VAT, which will not be eligible as part of the grant award. All payments of grant are made by cheque ONLY and will be paid in arrears following submission of a satisfactory written report.

## **4 Applications process**

Applications must be submitted using the Trust's application form available on our website. Each application will be assessed by a sub-committee of Trustees. Applications are reviewed to ensure that there is good relevance to the Trust's aims and objectives; the proposal represents good value for money and has contributory funding in place from other sources.

<sup>1</sup> An individual employed within a post-doctoral research capacity with fewer than 4 years post-doctoral work experience.

## **5 Appeals**

The decision of the Trustees is final and no appeals will be considered under any circumstances.

## **6 After approval**

Full information is contained here <http://www.scottishforestrytrust.org.uk/once-your-application-is-approved.asp>  
We expect to be able to use any reports provided from successful applicants on our website and reports should be written with that in mind.

Once the reports are completed, the employing organisation should consolidate them and submit their claim along with any relevant supporting receipts, by e-mail, to the Director. All payments will be made by cheque.